

TOP TEN THINGS TO REMEMBER ABOUT EXTENDED SCHOOL YEAR
(ESY)

1. **ESY does not mean every child Every Single Year.**
2. **Keep data** before and after breaks (summer, winter, spring breaks) to document NEED for extended school year services.
3. **Talk to parents early** about the new requirements to document need for ESY (not all special ed students are eligible for services – may need to make other arrangements for summer). Brochures will be out in buildings first week of September in English and late September in Hmong, Spanish, and Somali.
4. **Talk to the IEP team** about how much service the student REALLY needs to maintain skills during the summer. ESY is not a continuation of the IEP due to goals not being met. Not all DHH, EBD, DCD, ASD, ECSE students need ESY.
5. **Consider these guidelines for possible services:**
 - a. Itinerant services in an ALC program (60 minutes or less, 1-2 times a week)
 - b. Center based services for 2, 3, 4, or 5 days a week (240 minutes per daily session)
 - c. Staff consult with parent, camp, recreation site, etc.
 - d. Related services offered periodically with parent transport to summer site.
6. **Fill out three areas on the IEP:** Separate line on service grid, ESY box with completed template, line in adaptations to indicate needs during ESY.
7. **Be practical.** ESY services are typically five weeks in the summer. We cannot work on five goals in five weeks. Pick one or two at the most.
8. **Be reasonable.** If students are in a Federal Setting III EBD programs during the school year, their behaviors may be difficult to manage in an ALC program.
9. **Fill out a student application** which will be available online in February prior to conferences. Remember to ask parents for emergency and transportation information at conferences.
10. **Don't wait until the last minute. It causes BIG problems.** Parents get upset when case managers do not discuss this before May. ESY teachers get upset when case managers do not fill out the IEPs and applications completely. Lead staff members for ESY get upset when student applications show up the last day of school. Be respectful. If you have questions or don't understand, ASK.

Contacts for Questions:

Mary Garrison, Special Education Supervisor

767-8372

Barb Stilwell, Special Education Supervisor

767-8329

